

Ref: PBX-LTR-2026-170

Date: 08/02/2026

**TO WHOM IT MAY CONCERN**

This letter is to certify that **Miss Zoya Baig** worked with **PentaByteX LLC** as a **Content Creator and Social Media Manager** from **October to December 2025**.

During her time with our company, Zoya was responsible for planning, creating, and managing content across various social media platforms. Her key responsibilities included:

- Developing engaging social media content, including posts, captions, graphics, and short-form videos.
- Planning and maintaining social media content calendars.
- Conducting competitor, audience, hashtag, and industry trend research.
- Scheduling and publishing content across relevant social media platforms.
- Managing audience engagement by responding to comments and messages professionally.
- Supporting brand awareness and maintaining a consistent brand voice and visual identity.
- Monitoring content performance and suggesting improvements based on engagement and audience response.
- Coordinating with the team to ensure content was completed accurately and delivered on time.

Throughout her employment, Zoya demonstrated creativity, professionalism, responsibility, and strong communication skills. She was a cooperative team member who handled her assigned tasks with dedication and maintained a positive attitude toward feedback and improvement.

We appreciate her contributions to PentaByteX LLC and are pleased to recommend her for future opportunities in content creation, social media management, digital marketing, and related roles. We believe she will be a valuable addition to any organization seeking a committed and creative professional.

We wish Miss Zoya Baig continued success in her future career.

Sincerely,

**Ahmed Muhammad**

**CEO / Operational Lead**

**PentaByteX LLC**

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*This is an electronically generated document and does not require a signature.*

**PentabyteX LLC**

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