

Registration No. 12303



Serial No. BBA 01081

Bahria University

Whereas **YASIR MANZOOR** Son/Daughter of **MANZOOR HUSSAIN**
Has pursued the academic programme prescribed by this University for the Degree of Bachelor of Business Administration
and has met all the requirements under the Semester System during the
Session **2006-2010**

It is hereby certified that he/she has been duly admitted to the degree of

Bachelor Of Business Administration

In this University

Man
Registrar



Mahmood Hussain
Rector

Islamabad, (Pakistan) dated **16-06-2011**



BAHRIA UNIVERSITY

ISLAMABAD

FINAL TRANSCRIPT

BACHELOR OF BUSINESS ADMINISTRATION (HRM)*
ISLAMABAD CAMPUS

Reg #: 12303

Name : YASIR MANZOOR

Father's Name : MANZOOR HUSSAIN

Enrollment No: 01-111072-346

Credit Hours Transferred Detail

ECO 110	Microeconomics	3
ENG 102	Effective English	3
MGT 120	Management	3
MKT 110	Principles of Marketing	3
ACC 110	Principles of Accounting - I	3
QTM 110	Applied Mathematics for Business I	3
ENG 105	Oral Communication	3
SOC 110	Islamic and Pak Studies	3
ECO 160	Macroeconomics	3
ACC 160	Principles of Accounting - II	3
QTM 160	Business Statistics	3
FIN 210	Fundamentals of Finance	3
MGT 340	Human Resource Management	3
IT 161	Software Application in Business	3

Fall 2007

REGULAR SEMESTERS

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
MKT 210	Marketing Management	B+	3.5	3	10.5
QTM 170	Applied Mathematics for Business - II	C	2	3	6
ACC 210	Cost Accounting	D	1.5	3	4.5
QTM 220	Statistical Inference	D	1.5	3	4.5

GPA : 2.13 CGPA: 2.13

Spring 2008

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
ECO 320	Analysis of Pakistani Industry	F	0	3	0
FIN 260	Financial Management	F	0	3	0
IT 211	Management Information System	B	3	3	9
MGT 260	Organizational Theory and Behavior	B	3	3	9
MGT 270	Business Law	C	2	3	6
SDW 260	Research Methods and Techniques	C	2	3	6

GPA : 1.67 CGPA: 1.85

Summer 2008

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
FIN 260	Financial Management	REPEAT	B	3	3

GPA : 3.00 CGPA: 2.15

Fall 2008

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
ECO 320	Analysis of Pakistani Industry	REPEAT	A	4	3
ACC 260	Managerial Accounting	W		3	
ECO 310	Managerial Economics	C	2	3	6
MGT-371	Supply Chain Management	B+	3.5	3	10.5
SOC 260	Business & Islamic Ethics	A	4	3	12

GPA : 3.38 CGPA: 2.69

Spring 2009

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
HRM 475	Training & Development	C	2	3	6
MGT 330	Operations & Production Management	B	3	3	9
MGT 370	Entrepreneurship	B+	3.5	3	10.5
MGT 361	Conflict Management	B	3	3	9
QTM 360	Operations Research	C+	2.5	3	7.5
MGT 380	Change Management	A	4	3	12

GPA : 3.00 CGPA: 2.79

Summer 2009

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
ACC 260	Managerial Accounting	D	1.5	3	4.5

GPA : 1.50 CGPA: 2.73

Fall 2009

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
IR 101	Introduction to International Relations	C+	2.5	3	7.5
ECO 340	Development Economics	C+	2.5	3	7.5
MGT 350	Comparative Management	B+	3.5	3	10.5
MGT 361	Negotiation Skill & Decision Making	A	4	3	12
HRM 640	Career Management & Planning	C+	2.5	3	7.5
HRM 660	Union Management, Contract Negotiation & Admin	B	3	3	9

GPA : 3.00 CGPA: 2.79

Spring 2010

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
IT 260	E Commerce	B	3	3	9
ECO 330	Management & Organization of Pakistan Economy	C+	2.5	3	7.5
MKT-210	World Trade Organization	A	4	3	12
SDW 496	Internship	B+	3.5	0	0
HRM 480	Human Resource Research & Method	C+	2.5	3	7.5
HRM 485	Organizational Development	B	3	3	9
HRM 680	Strategic Compensation & Management	B	3	3	9

GPA : 3.00 CGPA: 2.83

Summer 2010

Course Code	Title	Grade	Grade Point	Credit Hours	Prod.
ACC 260	Managerial Accounting	REPEAT	B+	3.5	3

GPA : 3.50 CGPA: 2.89

42 Credits Hours transferred from Federal Urdu University, Islamabad.

96 Credit hours Completed, under this programme. Program Completion date: 14 September 2010

* The Programme Consists of 138 Credit Hours, duration 4 Years.

MOHAMMAD SOHAIL ASLAM
Captain PN

Director Examinations

Date: 28 June 2012

Note: Transcript revised

Note: Errors & omissions exempted



EXPERIENCE CERTIFICATE

- 1 It is certified that **Mr. Yasir Manzoor**, CNIC # **37405-3322278-5** has served Bahria University Head Office with effect from 10 August 2012 till 30 August 2019 as Assistant Director Examination.
- 2 This certificate is issued on the request of the individual.

Dated 19 September 2019




AHMAD FAROOQ
Captain (Retd) PM
Director Human Resource

No. PF/33/2019/5143



Bahria University
Discovering Knowledge

EXPERIENCE CERTIFICATE

1. It is certified that **Mr. Yasir Manzoor**, CNIC # **37405-3322278-5** has served Bahria University Head Office with effect from 10 August 2012 till 30 August 2019 as Assistant Director Examination.
2. This certificate is issued on the request of the individual.

Dated 19 September 2019




AHMAD FAROOQ
Captain (Retd) PN
Director Human Resource

No. 5196/DDate: 18-8-03

**THE PAKISTAN CITIZENSHIP ACT, 1952 (II OF 1952) AND
RULES MADE THEREUNDER (VIDE RULES 23)**

CERTIFICATE OF DOMICILE

Where's YASIR MANZOOR S/O HAJI MANZOOR HUSSAIN has applied for certificate of domicile under the Pakistan citizenship Act 1952 (II of 1952) alleging with respect to himself here is the particulars set on below, and has satisfied the undersigned that the condition laid down in section 17 of the said Act, for the grant of the certificate of domicile are fulfilled in the said YASIR MANZOOR case.

Now, therefore, in pursuance of the powers conferred by the said Act and the rules made there under the undersigned hereby grants to the said YASIR MANZOOR this certificate of domicile.

In witness where of I have to subscribed my name this day of 18-8-2003.

Signed: _____

Name: _____

Designation-District Magistrate

PARTICULARS RELATING TO THE APPLICANT

Name Name: YASIR MANZOORFather's Name: HAJI MANZOOR HUSSAINAddress in Pakistan: Madina Town Pindori Road Khana Dak (Jabba) IslamabadAddress in the country outside Pakistan NILPlace NIL Tehsil NIL District NIL

Place of domicile. Islamabad

Prov/Admn/West Pakistan Islamabad Capital TerritoryIslamabad Capital Territory
Federal AreaDated of Arrival in the place of domicile SINCE 1999Single/Married SingleName of wife/Husband NilName YASIR MANZOOR Age 30.04.1988

Name of Children and their ages:-

-----NIL-----

Trade or Occupation: StudentMarks of Identification: Nil

Distt. Magistrate

Islamabad

Dated: 18-8-03

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION ISLAMABAD

Serial No. 171021

Certificate No. 073018/171021

Roll No. 554829

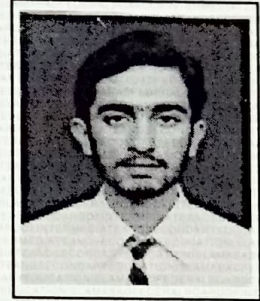
Registration No. 0316210083

Group PRE-ENGINEERING

Attempt (s) SINGLE



HIGHER SECONDARY SCHOOL CERTIFICATE EXAMINATION ANNUAL 2005



Certified that YASIR MANZOOR

son / daughter of MANZOOR HUSSAIN

has qualified for the award of Higher Secondary School Certificate

at the examination held in the month of APRIL/MAY as a REGULAR

candidate from BAHRIA COLLEGE, NAVAL COMPLEX, E-8, ISLAMABAD.

as per statement of marks given below and has obtained

grade C His / Her mark of identification : BROWN MOLE ON NOSE

SUBJECT - WISE STATEMENT OF MARKS

Sr. No	SUBJECTS	MARKS	
		Maximum	Obtained
1.	ENGLISH (COMPULSORY)	200	122
2.	URDU (COMPULSORY)	200	125
3.	PAKISTAN STUDIES	050	040
4.	ISLAMIC EDUCATION	050	034
5.	MATHEMATICS	200	086
6.	PHYSICS	200	119
7.	CHEMISTRY	200	094
8.			
TOTAL		1100	0620

(Marks in words) SIX HUNDRED TWENTY ONLY

Islamabad Dated

December 10, 2005

SECRETARY



National University of Sciences and Technology

Professional Development Centre

Awards this certificate of participation to

Mr. Yasir Manzoor

for successful completion of

"Indigenous On-campus Training (IOT) for Administrative Staff"

Sponsored by

Higher Education Commission (HEC)

22nd - 26th September, 2014




Engr. Salman Absar
Director I & C



Bahria University

Whereas **YASIR MANZOOR** Son / Daughter of **MANZOOR HUSSAIN**
Has pursued the academic programme prescribed by this University for the Degree of *Master of Business Administration*
and has met all the requirements under the Semester System during the Session **2013-2014**

It is hereby certified that he /she has been duly admitted to the degree of

Master Of Business Administration

In this University


Registrar




Rector

Islamabad, (Pakistan) dated **18-06-2015**



BAHRIA UNIVERSITY

ISLAMABAD

ISLAMABAD CAMPUS

FINAL TRANSCRIPT

Program : MASTER OF BUSINESS ADMINISTRATION (Marketing)*

Reg # : 12303

Name : YASIR MANZOOR

Father's Name : MANZOOR HUSSAIN

Enrollment No: 01-221131-027

Date of Birth: 30 Apr 1988



Spring Semester 2013

Course Code	Title	Grade	Grade Point	Credit Hours	Product
FIN 600	Entrepreneurial Finance	B	3	3	9
HRM 602	People and Organizations	C+	2.5	3	7.5
MGT 680	Leadership	B+	3.5	3	10.5
MKT 655	Services Marketing	A	4	3	12
MKT 691	Contemporary Issues In Business	B+	3.5	3	10.5
		GPA :	3.30	CGPA:	3.30

Fall Semester 2013

Course Code	Title	Grade	Grade Point	Credit Hours	Product
MGT 610	Project Management	D	1.5	3	4.5
MGT 635	New Product Development	B	3	3	9
MGT-625	Strategic Management	B	3	3	9
MKT 665	Cases in Marketing	A	4	3	12
SDW 691	Dissertation - I (Proposal Development)	B+	3.5	2	7
		GPA :	2.96	CGPA:	3.14

Spring Semester 2014

Course Code	Title	Grade	Grade Point	Credit Hours	Product
MKT 660	Strategic Marketing	A	4	3	12
		GPA :	4.00	CGPA:	3.22

Thesis/Internship

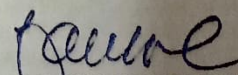
Course Code	Title	Grade	Grade Point	Credit Hours	Product
SDW 698	Dissertation-II Completed on 24 April 2015	B+	3.5	4	14
SDW-695	Internship Completed on 18 December 2014	A	4	0	0
		GPA :	3.50	CGPA:	3.25

36 Credit hours Completed.

* The Program consists of 36 credit hours, duration 1.5 years.

Program completion date: 24 April 2015

Date: 4 May 2015


FARRUKH MAHFOOZ
 Commodore(R)
 Director Examinations



National Defence University-Islamabad

Job Application Form

Date: 05/05/2026

Applicant Detail with Job Applied

Job Info

- Job Title: **Deputy Director (Admin)**
- Job Code: **NDU-S26-19**
- Status: **Open**
- Total Seats: **1**
- Closing Date: **12/05/2026**
- Job Location: **Islamabad**

Payment Info

- Amount: **1200**
- Receipt No.: **1934503171**
- Deposit Date: **05/05/2026**
- Bank: **Online - HBL-1Bill - 1200/5/5/2026/HBL**

Applicant's Name:		YASIR MANZOOR			
Birth Date (as per SSC):		30/04/1988			
Gender:		Male			
Marital Status:		Married			
Spouse's Name:					
Religion:		Islam			
Sect/Caste:					
Father's Name (as per SSC):		Manzoor Hussain			
Residence Phone:		03335446682			
Cell Phone:		03335446682			
E-Mail Address:		yasirmanzoor@live.com		CNIC/Form-B:	3740533222785
Office Phone:				Category:	Civilian
Passport Number:				Present Postal Address with city:	House 101 T-Road, Block-G Naval Anchorage
Occupation:				Permanent Postal Address:	House 59, B-11/3 Near Jinnah Muslim School, Burma Town
Insitution Name:				District of Domicile:	Islamabad
Address:				Province of Domicile:	Islamabad
Registration No:				Dual Nationality:	No
Degree Title:				Dual National Country:	
Passing Year:		0		Relatives in NDU?	No
				Employee Name:	
				Employee Position:	
				Department:	

Academic Information

Year	Degree	Board	Total Marks	Marks Obtained	Subjects	Attachement
2014	MBA (18 Yrs)	Bahria University Islamabad	4	3.23000001907349	Marketing	View
2010	MBA (16 Yrs)	Bahria University Islamabad	4	2.92000007629395	HRM	View
2005	F.Sc	FBISE	1100	620	Pre-Engineering	View
2003	SSC/Matric	FBISE	850	646	Science	View

Professional Information

Year	Certificate	Institute	Grade	Specialization	Attachement
2014	IOT-HEC (Administrative Skills)	NUST	-	Administrative Skills	View

Work Experience

Duration	Job Title	Job Location	Job Nature	Organization Name & Address	Attachement
19/06/2025-28/06/2026	Manager Programme & Lecturer	Rawalpindi	Permanent	The Millennium Universal College, Bahria Springs, Phase-7 Bahria Town	View
10/08/2012-30/08/2019	Assistant Director Examinations	Islamabad	Contract	Bahria University Head Office Sector E-8, Islamabad	View
18/09/2012-30/05/2025	Manager HR & Administration	Rawalpindi	Contract	52-S6 National Industrial Zone, Rawat	View

Research Publication(s)

Honour/Medals

Languages

Language	Read	Write	Speak
English	Excellent	Excellent	Excellent
Urdu	Excellent	Excellent	Excellent
Punjabi	Excellent	Excellent	Excellent

References

Type	Name	Designation	Organization	Contact No.
Professional	Dr. Awais Mehmood	Director International Office	Bahria University Head Office	03455184772
Professional	Bahadar Ayaz	IT Officer	Air Headquarters	03205047660
Professional	Sarina Shirazi	HOD Social Sciences	TMUC	03205000277

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION ISLAMABAD

Serial No. 145716

Certificate No. 012328/145716

Roll No. 702778

Registration No. 0316210083

Group SCIENCE

Attempt (s) FIRST



SECONDARY SCHOOL CERTIFICATE EXAMINATION ANNUAL, 2003

Certified that YASIR MANZCOR

son / daughter of MANZOOR HUSSAIN

whose date of birth is 30 - 04 - 1988 30TH day of

APRIL one thousand nine hundred EIGHTY EIGHT

has qualified for award of Secondary School Certificate

at the examination held in the month of MARCH/APRIL as a REGULAR

candidate from BAHRIA COLLEGE, E-8, ISLAMABAD



as per statement of marks given below and has obtained

grade A . His / Her mark of identification : BROWN MOLE ON NOSE

SUBJECT - WISE STATEMENT OF MARKS

Sr. No	SUBJECTS	MARKS	
		Maximum	Obtained
1.	ENGLISH (COMPULSORY)	150	103
2.	URDU (COMPULSORY)	150	118
3.	ISLAMIYAT	075	054
4.	PAKISTAN STUDIES	075	056
5.	PHYSICS	100	078
6.	COMPUTER STUDIES	100	078
7.	MATHEMATICS	100	071
8.	CHEMISTRY	100	088
TOTAL		850	646

(Marks in words) SIX HUNDRED AND FORTY SIX ONLY

[Handwritten signature]

Islamabad Dated

February 09, 2004

SECRETARY

Note: This certificate is issued without alteration or erasure. (Grades over leaf)



OLIVE LABORATORIES

OL/Admin/11/2024

1st Nov, 2024

TO WHOM IT MAY CONCERN

This is to confirm that **Mr. Yasir Manzoor** serving within our organization from Sep 2019 **Manager - Human Resources and Administration**. He has proven his mettle by driving effective HR and administrative operations, particularly excelling in employee development, training, and performance management.

In his role, Yasir developed and implemented HR policies aligned with the company's objectives, ensuring a structured and legally compliant framework. A significant part of his contribution involved designing comprehensive training programs tailored to the pharmaceutical industry, covering compliance, soft skills, and leadership development. These training initiatives were instrumental in enhancing employee skill levels, engagement, and retention across departments, including R&D and Quality Assurance.

He also established an efficient performance appraisal system, which set clear goals and provided constructive feedback mechanisms. This system not only aligned individual performance with organizational objectives but also led to measurable improvements in productivity and team cohesion. In addition to appraisals, he actively promoted a culture of continuous feedback, fostering open communication and improving employee satisfaction.

Beyond HR functions, he oversees all administrative operations, including facility management, security, and compliance with pharmaceutical industry standards. By implementing cost-control measures, he has managed to reduce administrative expenses without compromising quality.

We confidently attest to his strategic mindset, leadership, and ability to cultivate a positive and productive work environment. He will bring exceptional value to any future role and highly recommend him.

Sincerely,

Ammar Amjad
Chief Executive

