

Eman Rashid,
Mobile No: 3151556711

Ref: HBLMfB: BT: EN: STIP
Date: December 01, 2022

Dear Ms. Rashid

APPOINTMENT

With reference to your application, we are pleased to offer you internship with HBL Microfinance Bank with effect from December 01, 2022.

TERMS OF INTERNSHIP

Your internship will be governed by the rules applicable to the internees of the Bank and as amended from time to time. Your internship will be for a period of **2 Months** ending **January 31, 2023**.

REPORTING RELATIONSHIP

Your posting will be in **Head Office**. You will be reporting to **Manager Communication & Branding** or any other person assigned by him/her.

REMUNERATION AND BENEFITS

You will receive stipend of **Rs.10,000/-** only.

NOTICE PERIOD

Your internship will be terminable by either party giving one week's notice.

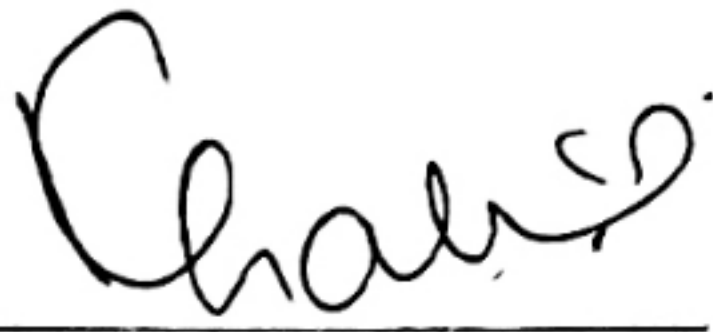
CONFIDENTIALITY

You shall not disclose or divulge except to persons having authority to require such disclosures under the law, any confidential information with respect to the Bank and also matters related to the customers of the Bank. The obligation of confidentiality shall survive the expiration or the termination of this Agreement. You have agreed not to do anything, which would prejudice the interest of the Bank. The terms of this offer are confidential and form the basis of a contract between you and the Bank.

An additional copy of the letter is enclosed. If you accept this offer of internship on the conditions outlined above, please sign the duplicate copy in confirmation and return to us within 10 days of the date of this letter.

All of us at HBL Microfinance Bank Limited look forward to a mutually rewarding association with you.

Sincerely yours,



Abdul Khaliq Khan
Head Talent & OD

I have read the foregoing letter and I accept the offer on the conditions outlined above.

Date: 17/12/2022

Signature: [Handwritten Signature]